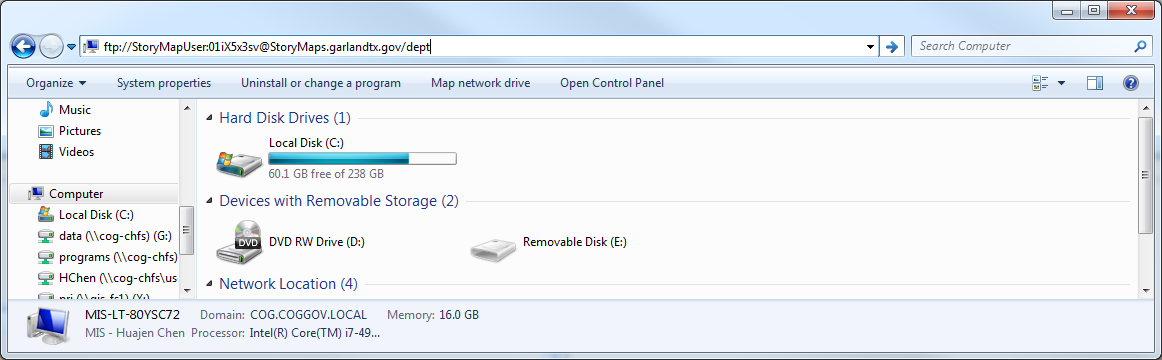
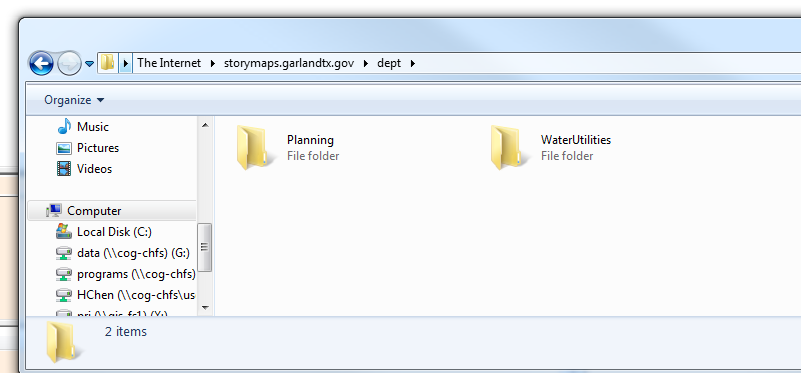
# Upload images.

1. Open my computer, and copy the following ftp link to the address bar:

ftp://StoryMapUser:01iX5x3sv@StoryMaps.garlandtx.gov/dept



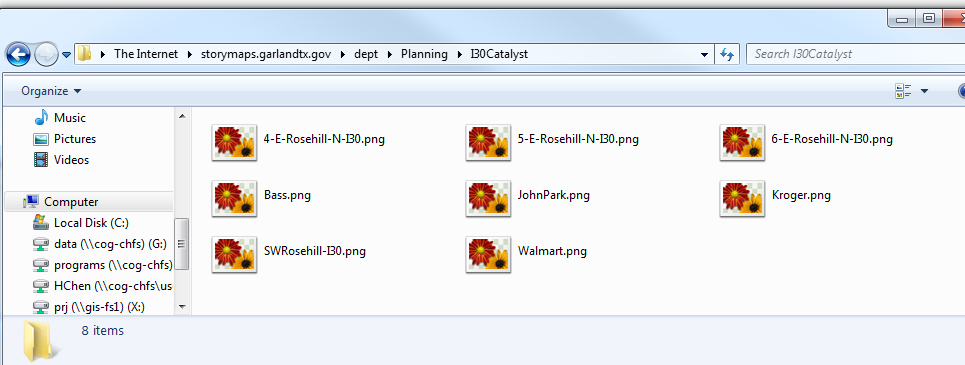
1. You should see the following



1. Use drag&drop/ copy&paste to upload images to the target folder.
2. If you will need any new folder for new projects, please contact GIS Dept.

# Get url for story map

1. Every url starts the same: <https://storymaps.garlandtx.gov/imageroot/dept>
2. An image under the following folder will be: <https://storymaps.garlandtx.gov/imageroot/dept/planning/i30catalyst/bass.png>



# Notes:

1. Rename the file name, if it contains any special character – including spaces. Underscore and dash are safe to use.
2. Including extensions in the url.
3. Not case sensitive.
4. Keep a local backup for all the images.